

## Home Health Care Services Prior Authorization Request Form

FLORIDA COMMUNITY CARE (FCC) and FLORIDA COMPLETE CARE (FC2) (the Plans) require an authorization for all Home Health Care Services for Medicaid and Medicare Advantage members. The process is meant to maximize efficiencies and ensure that our members' and your patients' home skilled service needs are met in the timeliest manner possible.

The following is the format by which the Plans will receive requests for all Home Health Care Service requests. Please note that **all fields are required** to be filled in. Make sure that there are no blank field(s) before submitting this document.

You can attach additional pages with this document in order to respond to this document properly and specifically.

<b>Home Health Agency Name</b>	
<b>Point of Contact</b>	
<b>Contact Phone Number</b>	
<b>Contact eMail Address</b>	
<b>Contact FAX</b>	
<b>Network Participation Status</b>	<input type="checkbox"/> Participating Agency <input type="checkbox"/> Non-participating Agency

**Physician/Provider's Prescription Attached (check one):**      **Yes**                      **No**

<b>Member's Health Plan</b>	<input type="checkbox"/> FCC Medicaid <input type="checkbox"/> FC2 Medicare
<b>Member Last Name</b>	
<b>Member First Name</b>	
<b>Date of Birth</b>	
<b>Member Plan ID Number</b>	
<b>Member Phone Number</b>	
<b>Service Location Type</b>	Residence <input type="checkbox"/> ALF <input type="checkbox"/> Group Home <input type="checkbox"/>
<b>County Service Location</b>	
<b>Request Type</b>	Initial Service Request <input type="checkbox"/> Ongoing <input type="checkbox"/>
<b>Principal/Primary Diagnosis</b>	(ICD 10 Code Required)
<b>Secondary Diagnosis</b>	(If Applicable – Use ICD10 Code)
<b>Homebound Status</b>	Homebound Confirmed <input type="checkbox"/> Does Not Meet Homebound Status <input type="checkbox"/>
<b>Ambulatory Status</b>	<input type="checkbox"/> Ambulatory <input type="checkbox"/> Ambulatory with assist device <input type="checkbox"/> Non-ambulatory—Bedbound <input type="checkbox"/> Non-ambulatory—Wheelchair bound
<b>Skilled Being Requested</b>	<b>HCPSCS/CPT Codes Requested and Skilled Need Justification</b>

**Type of Request:**              **Standard**

**Expedited:** By checking this request, I attest that applying the standard prior authorization process of 7-day time frame will seriously jeopardize the life or health status of the patient or the patient's ability to regain maximum function. The specific details as to how this patient would be in jeopardy or unable to regain maximum function must be documented as additional documentation to this form, signed and dated. That documentation must support the attestation that the patient's need meets the requirement for and expedited review. Upon receipt, the request and accompanying documentation will be reviewed by a plan medical director; and a determination will be made as to the acceptance or rejection for an expedited review. A verbal notification will be made that the expedited request as not granted because the request did not meet the requirement or that there was no proof documentation submitted/received. At that time, the request will be transitioned to a STANDARD review.

Please note that from time to time, the Plans can update, add, delete, change, or amend this prior authorization form as part of a Quality Improvement Process or as contractually obligated under its contract with the Agency for Health Care Administration or The Centers for Medicare and Medicaid. Proper notice will be given prior to any such action when contractually obligated to do so.

<b>Skilled Service Required</b>	<input type="checkbox"/> Skilled Nursing <input type="checkbox"/> Physical Therapy <input type="checkbox"/> Speech Therapy <input type="checkbox"/> Occupational Therapy <input type="checkbox"/> Home Health Aide
<b>Skilled Nursing</b> <i>The patient requires skilled service for [what reason]</i>	
<b>Physical Therapy</b> <i>The patient requires skilled service for [what reason]</i>	
<b>Speech Therapy</b> <i>The patient requires skilled service for [what reason]</i>	
<b>Occupational Therapy</b> <i>The patient requires skilled service for [what reason]</i>	
<b>Home Health Aide</b> <i>The patient requires to support what skilled service, treatment of current condition</i>	
<b>Number of Visits Being Requested</b>	<b>Number of Visits and the Clinical Rationale</b>
<b>Skilled Nursing</b>	
<b>Physical Therapy</b>	
<b>Speech Therapy</b>	
<b>Occupational Therapy</b>	
<b>Home Health Aide</b>	
<b>Goals</b>	<b>Specifically list the goals below</b> (Please include the clinical estimation of how long the goals will take to be achieved)
<b>Skilled Nursing</b>	<input type="checkbox"/> Short-term:  <input type="checkbox"/> Long-term:
<b>Physical Therapy</b>	<input type="checkbox"/> Short-term:  <input type="checkbox"/> Long-term:
<b>Speech Therapy</b>	<input type="checkbox"/> Short-term:  <input type="checkbox"/> Long-term:
<b>Occupational Therapy</b>	<input type="checkbox"/> Short-term:

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	<input type="checkbox"/> Long-term:
<b>Home Health Aide</b>	<input type="checkbox"/> Short-term:  <input type="checkbox"/> Long-term:
<b>OASIS</b>	<input type="checkbox"/> Submitted with this request <input type="checkbox"/> Not Submitted with this request
<b>Plan of Care</b>	<input type="checkbox"/> Submitted with this request <input type="checkbox"/> Not submitted with this request

The Home Health Agency should attach any supporting clinical documentation to this request.

For any assistance, please call the Plans' Prior Authorization Department at:

**1-833-322-7526**

Please submit this document and any supporting information to:

FAX to the Plans' Prior Authorization Department

**1--305-675-6138**

eMail for the Plans' Prior Authorization Department

[fccumdepartment@fcchealthplan.com](mailto:fccumdepartment@fcchealthplan.com)

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